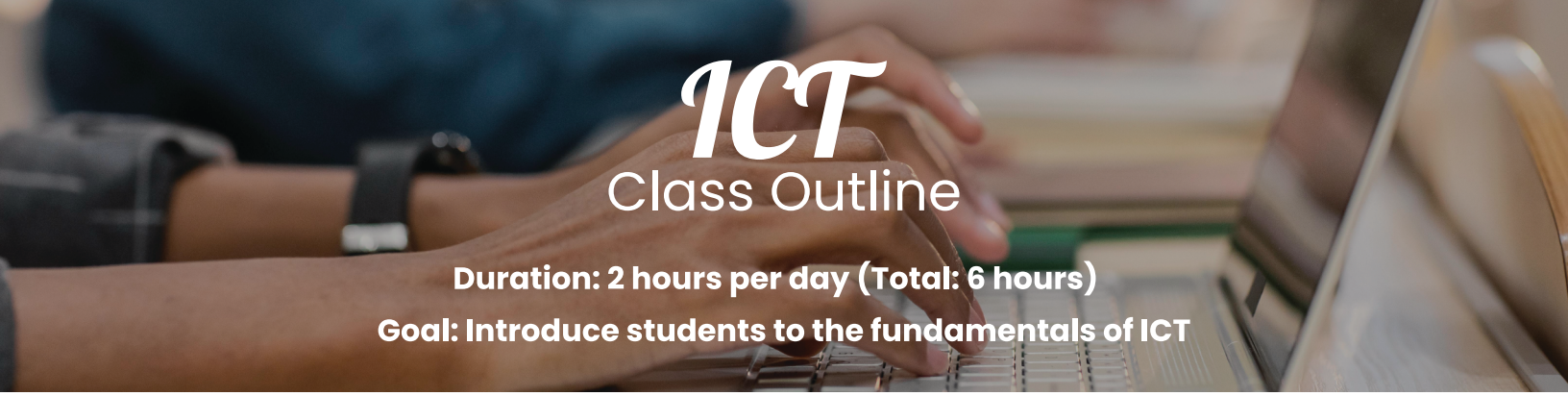




ICT

Class Outline

Duration: 2 hours per day (Total: 6 hours)

Goal: Introduce students to the fundamentals of ICT

Day 1: Leaving a Digital Footprint

- Welcome & Icebreaker: Engage students with a fun creative activity.
- What is a digital footprint?
- Why is your digital footprint important?
- Creating a positive digital footprint
- Cleaning up your digital footprint

Day 2: Basic Computer Skills

- What is a computer?
- Hardware Devices: Input/Output devices & other peripherals, External Hard drives
- Setting up a Workstation: ports, connectors, cables
- Software Tools and Operating Systems
- Network Types: LAN, WAN, etc. Networks, Internet, Security Risks

Day 3: Google Workspace

- What is Google Workspace?
- Features and Apps under Google Workspace
- Basic tools and usage
- Creating various documents.
- Bonus: Understanding Google Gemini